

ENVIRONMENTAL CONSERVATION FOR WILDLIFE AND COMMUNITY ENTERPRISE (ECOWICE)



ANNUAL REPORT

FINANCIAL YEAR 2017

Contents

1. BACKGROUND.....	5
1.1. Vision.....	5
1.2. Mission.....	5
1.3. Core Values.....	5
1.4. General Objectives.....	6
2. Approach and methodology	6
3. Three years strategic objectives	7
4. Main focus;	7
5. Implemented Activities in 2017	7
5.1. Establishment of innovation incubator (Save Wild innovation).....	7
5.2. Training with Sokoine University of Agriculture	8
5.3. Training with WWF.....	9
5.4. Establishment of investment mode (Save Wild Hatifungani).....	10
5.5. Mushroom project at Lake Eyasi	12
5.6. Visiting WWF.....	14
5.7. Establishment of Honey project.....	15
5.8. Promoting the organization products and services.....	16
Exhibition.....	16
5.9. Improvement of T-shirt project and printing of calendars	18
5.10. Website improvement	18
5.11. Improvement of office environment	19
5.12. Construction of training farming farm near the office	20
5.13. Events participation Elephant walk, Mazingira day,.....	20
6. CHALLENGES.....	21
6.1. Low reputation.....	21
6.2. Inadequate personnel.....	21
6.3. Inadequate experience.....	21
6.4. Poor technology	21
6.5. Lack of certification from food authorities	21
6.6. Inadequate capital	22
6.7. Inadequate promotion	22

6.8.	Inadequate innovative ideas/projects	22
6.9.	Inadequate commitment and discipline.....	22
7.	WAY FOWARD	23
7.1.	Ensure certification	23
7.2.	Improve workforce.....	23
7.3.	Reduce labor turnover	23
7.4.	Increase capital.....	23
7.5.	Increase partnership	23
7.6.	Increase projects.....	24
8.	STATEMENT OF FINANCIAL POSITION AS AT 30th November 2017 . Error! Bookmark not defined.	



We are glad to accomplish another year of success to our organization. Last year the organization managed to raise fund through promotion of activities. Our task this year was to ensure we obtain projects, a goal that has been attained successfully.

This report shows strategies and success stories that trigger efforts toward our goal of developing communities for biodiversity conservation.

The board is promising to support the management team in all planned activities for the next financial year

A handwritten signature in blue ink, appearing to read "Suzana Agustino".

Suzana Agustino

Board Chairman



It's an exciting moment to see another year of success to our organization, last year we managed to promote our organization that could foster us the highest level of growth.

This year we have seen many changes to our organization, we have managed to attain the fruits we deserve, and our dream to initiate more conservation projects has become realistic. The capacity of our institution that was highly challenging, is currently improving. We have increased partnership, our organization is currently known and trusted by large organizations and institutions.

My call to all staffs, board members, members and all stakeholders is to maintain this success story that will take our organization to the highest level.

Through this annual report, we shall see the real picture of how we managed to accomplish our plans. We shall see the success stories and challenges, we shall also discuss the way how our organization can grow. There we shall have the base for the plan of the coming year.

I wish you all the best.

A handwritten signature in blue ink, appearing to read "Felician E. Chemihanda". The signature is written over a horizontal line of small dots.

Felician E. Chemihanda

Chief Executive Officer

1. BACKGROUND

Environmental Conservation for Wildlife and Community Enterprise (ECOWICE) is an organization that aims to increase income and food security for biodiversity conservation in Tanzania. The organization promotes environmental friendly income generating activities that also provide food security to community adjacent protected areas. Since its establishment on 2014, the organization has been involved on various projects to ensure goals are attained. On each year the organization implement its activities basing on planned strategic objectives. This year our main focus was on the following strategic objectives;

- Initiate different conservation projects
- To improve institutional capacity
- To Increase partnership

1.1.Vision

The vision of ECOWICE is developed rural communities for biodiversity conservation

1.2.Mission

The mission of ECOWICE is increasing income and food security for biodiversity Conservation

1.3.Core Values

- **Accountable** in biodiversity conservation
- **Innovative** in finding solutions regarding to challenges facing human and

Biodiversity

- **Efficient** in utilizing available resources for biodiversity conservation

1.4. General Objectives

- To improve crop productivity per household
- Reduce ecosystem degradation through sustainable agriculture
- Enhancing rural communities to generate income from environmental friendly income generating activities
- Adding value on the commodities produced by local communities
- Using fair price as an incentive for biodiversity conservation
- Promote stakeholder awareness and participation on different issues relating to wildlife conservation and local people economic activities.

2. Approach and methodology

- This report has been prepared based on the workshop held by staffs of the management Team based on the following;
- Presentation on the status of the implementation of strategic objectives from Planning perspective
- Presentation on the status of the implementation of strategic objectives from Field/practical perspective
- Presentation on the key issues emanating from the objectives and review of other external perspective.
- After presentation, participants gave their views and comments that analyzed to produce this document, to be presented to the board for approval before presented on the annual general meeting.

3. Three years strategic objectives

- Improved organization capacity to operate effectively and efficiently
- Improved production of commercial enterprise
- Realization of Organization sources of revenue
- Ensure stakeholder involvement/participation.
- Ensure effective management of programs and plans

4. Main focus;

- Initiate different conservation projects
- To improve institutional capacity
- To Increase partnership

5. Implemented Activities in 2017

Basing on strategic objectives of this year, the following activities were implemented;

5.1.Establishment of innovation incubator (Save Wild innovation)

With the aim of promoting stakeholder participation on biodiversity conservation, our organization has established a program that aims to:

- i. Increase student motivation in developing project idea for biodiversity conservation
- ii. Increase student capacity to design and implement project
- iii. Enhance students with innovative idea to secure funding opportunities.

Programme involves both theory and field trainings in collaboration with partners (Sokoine University of Agriculture-SUA and Worldwide Fund for Nature-WWF).

5.2. Training with Sokoine University of Agriculture

Capacity building training was done to help students in gaining skills for project designing and implementation. The training made students to be competent in writing proposals and also be able to implement projects effectively This was initiated on 21st January 2017 under the support of Dr. Agnes Sirima (Department of tourism and recreation) who conducted a one day training aimed at exposing students on different issues about project designing.

During training participants were able to understand the following topics;

- i. The meaning of research project
- ii. Reasons for conducting research project
- iii. Components of research project
- iv. Reporting results
- v. Budgeting
- vi. Identifying possible donors and directories
- vii. Understanding types of grant support



5.3. Training with WWF

After conducting the first training that was mostly basing on designing of research projects, we managed to organize another training for designing of intervention projects that was conducted by Mr. Geoffrey Mwanjela from WWF (Worldwide Fund for Nature)

This was a two days training conducted on 31st March 2017 and 1st April 2017. During this training, participants were able to

- i) Conceptualize project idea
- ii) Design and develop intervention projects
- iii) Understanding Financing and fundraising strategies

- iv) Understanding contemporary topics in Natural resource and biodiversity conservation



5.4.Establishment of investment mode (Save Wild Hatifungani)

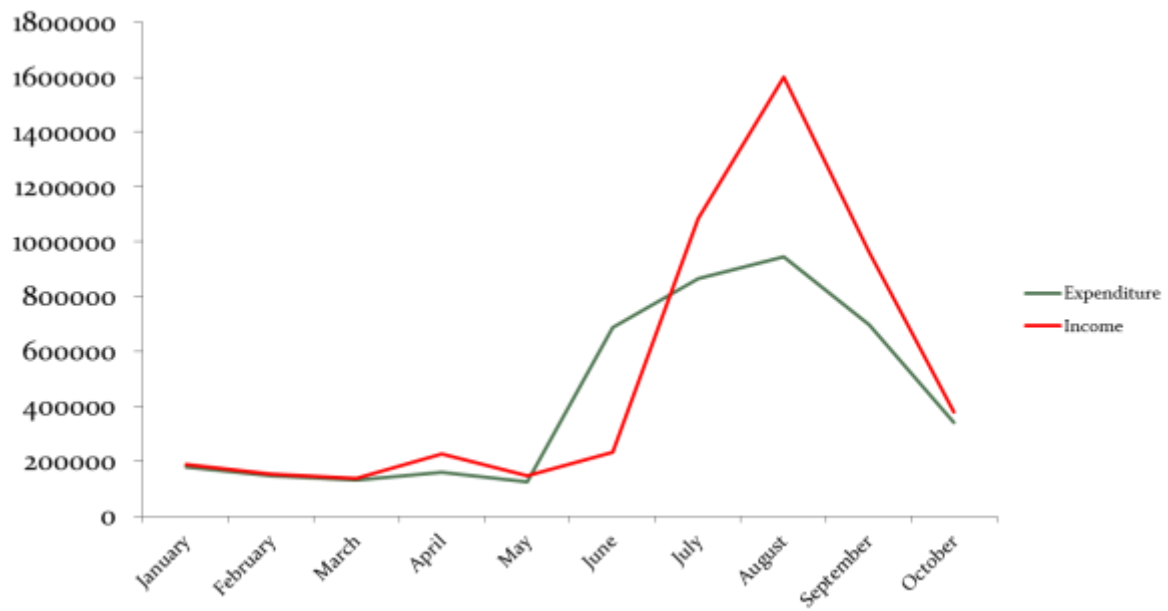
This is the mode that encourages members to contribute to the organization through investing to different projects. The process started on January 2017 where that draft for the proposal was made, it was then presented to the board on March 2017. After being reviewed by the board, it was then presented to the Annual General meeting for approval on April 2017. The mode started to operate on May 2017, and it started with honey project.

Currently more members are encouraged to invest and substantial amount of income is obtained that help to support communities on capacity building.-



Success

Increase annual operating budget



5.5.Mushroom project at Lake Eyasi

Environmental conservation for wildlife and community enterprise (ECOWICE) in collaboration world vision Tanzania has initiated mushroom farming at Mikocheni and Kisimangeda – Barazani Villages. The project aim to improve nutrition status of children by using mushroom as a highly nutritive food.

On this project community members were handled skills for mushroom farming, they were enhanced to construct mushroom house and all necessary facilities. The project managed to establish three mushroom houses that will be used as training center to other community members. In order to be sustainable to every community members, the project mostly focused on available local materials that are affordable to every community member.



Three Mushroom houses constructed



Mushroom house at Kisimangeda Village



Mushroom house at Mikocheni Village



Another Mushroom house at Mikocheni village

5.6. Visiting WWF

On September 2017, the organization visited the country office of Worldwide Fund for Nature (WWF) for the purpose of appreciating their capacity building support and also to ask collaboration. We also got an opportunity to attend a seminar presentation on wildlife protection that was given by a professor from university of Dodoma



5.7. Establishment of Honey project

After obtaining fund invested by members, the organization managed to establish honey project as the base for beekeeping project. The project started with packaging and sales and marketing of honey whereby honey collected from village adjacent forests was packed into high quality packages with the brand name “SAVE WILD”. The products are doing well in the market, it has created a room honey producers to supply their honey.



5.8.Promoting the organization products and services

Exhibition

ECOWICE conduct exhibition for the purpose of promoting organization products and services.

Last year the organization participated on only one exhibition of NANENANE agricultural exhibition. This year we have participated on two exhibitions of SABASABA international trade fair and NANENANE agricultural exhibition.

We managed to promote new products of honey where we got many customers. We also promoted mushroom products and trainings for mushroom farming that aim to enhance them produce mushroom.

We participated the exhibition under the umbrella of Sokoine University of Agriculture that provided space and transport from Morogoro to Dar es Salaam. The board provided meals and accommodation during SABASABA exhibition.



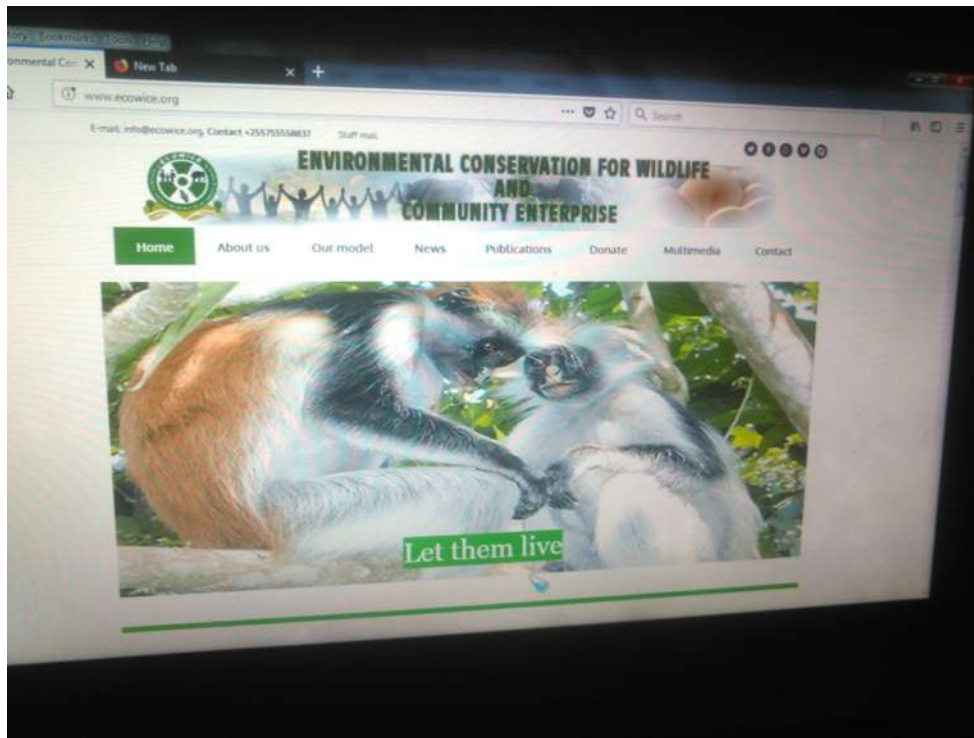
5.9.Improvement of T-shirt project and printing of calendars

The organization formulated a special committee for promoting organization called “*Brand Makers Committee*”. The committee comprised of members who are good in designing of promotional products such as T-shirts. By using membership fee, the committee managed to improve quality of printed T-shirts that was sold to members and non-members. They also managed to print calendars that were sold to members.



5.10. Website improvement

The website is currently upgraded to unlimited bandwidth that enables to provide more improved services such as emails, easy accessibility from search engine.



5.11. Improvement of office environment

There were changes of office that was shifted from Manzese Street to Mtoni street in Morogoro municipal. That was also improvements on office furniture, banner and billboard that is currently standing along the road.



5.12. Construction of training farming farm near the office

For the purpose of ensuring easy access of trainings, the organization is currently constructing another training farm near the office environment.

The farm will help to promote mushroom project and also will help members to learn about mushroom farming.

5.13. Events participation Elephant walk, Mazingira day,

ECOWICE also participated on two important events in conservation conducted in Tanzania.

This is Elephant walk that aimed to raise awareness on elephant conservation and protection, the event was organized by big conservation organizations such as WWF, IFAW and Jane Goodall Institute. Also ECOWICE participated on National environmental Day that was held at Butiama in Mara region. The event was organized by the Tanzania government in collaboration different conservation stakeholders.

6. CHALLENGES

Although there is a very high success story, there was some challenges occurred in implementing various activities and plans.

6.1.Low reputation

Currently ECOWICE is known to small number of people and organizations. The organization activities and services are interlinked by different stakeholders, therefore for it to be successful, there is a need of interacting with stakeholders and therefore enhance collaboration

6.2.Inadequate personnel

Currently the organization is managed by three full staffs and seven part-time volunteers. Many activities are handled by small number of staffs, a situation that reduce efficiency.

6.3.Inadequate experience

Currently, the organization has only three year experience on its business, most of personnel haven't worked much on the field, a situation has resulted some of activities to be done inappropriately.

6.4.Poor technology

Due to inadequate capital, most of activities especially processing and packaging and data management systems are mostly done manually, a situation that result to reduced efficiency.

6.5.Lack of certification from food authorities

As the organization engage on food related products, there is a need of being certified in order to obey country regulations and build trust to customers. This year the organization was supposed to be certified though the process is about to start on December.

6.6.Inadequate capital

Due to inadequate capital, the organization has failed to perform some of its activities, on untimely manner.

There is a need for capital to improve technology, purchasing modern equipment for processing and packaging. There is a need for capital to increase workforce e.t.c

6.7.Inadequate promotion

Although there are many efforts for promoting the organization, still there is a need of promoting the organization both inside and outside Tanzania. There is a need for the organization need to interact with large and known organizations, participating on large events in an official way.

6.8.Inadequate innovative ideas/projects

Despite having a number of innovative ideas and initiatives, there is a need for developing many innovative ideas that will ensure growth and sustainability of the organization.

6.9.Inadequate commitment and discipline

Despite having collaboration between organization staffs and members, there is low commitment and participation on different activities.

7. WAY FOWARD

7.1.Ensure certification

The organization has contacted TFDA officers, who visited processing and packaging room to give their requirements and instructions. The organization is now planning to start construction and purchasing of necessary facilities per given instructions.

7.2.Improve workforce

The organization is currently planning increase workforce by employing an accounting officer specializing on accounting issues. There is also a plan for employing food technologist who will manage the honey project.

7.3.Reduce labor turnover

The organization is set to reduce labor turnover by improving staff welfare and morale, and improve human resource regulations.

7.4.Increase capital

The organization is set to increase capital through improving economic investment, increase membership- contributions and increase grants and donations.

7.5.Increase partnership

The organization is planning to increase number of partners in diverse areas to ensure effective collaboration.

7.6.Increase projects.

In order to ensure effective attainment of the organization mission, the organization will ensure effective and innovative projects are established.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF ENVIRONMENTAL CONSERVATION FOR WILDLIFE AND
COMMUNITY ENTERPRISE (ECOWICE)**

Report on the Financial Statements

We have audited the accompanying Financial Statements of **ENVIRONMENTAL CONSERVATION FOR WILDLIFE AND COMMUNITY ENTERPRISE (ECOWICE)** which comprise the Statement of Financial Position and Income & Expenditure Statements for the period ended 30th November 2017.

Management's responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these Financial Statements in accordance with International Financial Reporting Standards (or others), and for such internal control as Management determines is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these Financial Statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (ISAs).

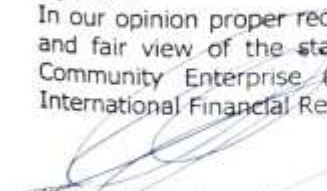
Those standards (ISAs) require that we comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance that the Financial Statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statements. The procedures selected depend on the Auditor's judgment, including the assessment of the risks of material misstatement of the Financial Statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the Financial Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Management, as well as evaluating the overall presentation of the Financial Statements.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion proper records have been kept and the Financial Statements give a true and fair view of the state of affairs of Environmental Conservation for Wildlife and Community Enterprise (ECOWICE) as at 30th November 2017 and comply with International Financial Reporting Standards and the Tanzania NGO ACT NO 24 OF 2002.


**CPA JOSEPH K F KILOSA
MANAGING PARTNER
KIM AND ASSOCIATES
P. O. Box 455
MOROGORO.**



**ENVIRONMENTAL CONSERVATION
FOR
WILDLIFE AND COMMUNITY ENTERPRISE
(ECOWICE)
P. O. BOX 2405
MOROGORO**

STATEMENT OF FINANCIAL POSITION AS AT 30TH NOVEMBER 2017

	REF NOTES	2016/2017 TSHS	2015/2016 TSHS
NON - CURRENT ASSETS			
Other Fixed Assets		1,642,500	766,000
CURRENT ASSETS			
Debtors & Prepayments		-	-
Inventories		-	-
Cash and Bank Balances		3,361,250	1,847,463
TOTAL CURRENT ASSETS		3,361,250	1,847,463
TOTAL ASSETS		5,003,750	2,613,463
EQUITY & LIABILITIES			
Capital		2,600,000	500,000
Capital Grants		1,642,500	68,000
Reserves		761,250	2,045,463
Total Capital & Reserves		5,003,750	2,613,463
Non Current Liabilities		-	NIL
Total non current liabilities		-	NIL
Current Liabilities			
Creditors & Accrued Charges		-	NIL
Total Current Liabilities		-	NIL
TOTAL EQUITY & LIABILITIES		5,003,750	2,613,463

The attached Notes 1 to 3 form part of these Statements.


.....
Board Chairman


.....
Chief Executive Officer

**ENVIRONMENTAL CONSERVATION
FOR
WILDLIFE AND COMMUNITY ENTERPRISE
(ECOWICE)
P. O. BOX 2405
MOROGORO**

**INCOME & EXPENDITURE ACCOUNTS
FOR THE PERIOD ENDED 30TH NOVEMBER 2017**

	REF NOTES	2016/2017 TSHS	2015/2016 TSHS
INCOME	3	17,612,300	6,588,650
Deduct: EXPENDITURE			
Office Expenditure		1,113,000	1,766,982
Economic Investment		4,275,350	-
Investment Capital		-	602,000
Project		9,415,000	-
Creditor		141,900	-
Bank Charges		28,000	149,984
Fundraising Expenses		604,000	2,121,000
Refunds		-	600,000
TOTAL EXPENDITURE		15,577,250	5,239,966
Excess Income		2,035,050	1,348,684

The attached Notes 1 to 3 form part of these Statements.


.....
Board Chairman


.....
Chief Executive Officer

**ENVIRONMENTAL CONSERVATION
FOR
WILDLIFE AND COMMUNITY ENTERPRISE
(ECOWICE)
P. O. BOX 2405
MOROGORO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30TH NOVEMBER 2017**

1. ESTABLISHMENT & OBJECTIVE

ENVIRONMENTAL CONSERVATION FOR WILDLIFE AND COMMUNITY ENTERPRISE (ECOWICE) is a non-political, non-sectarian and non-profit making body established on 15th October 2014 (Registration Certificate No. 00 NGO/00007552 from the Registrar of Non Governmental Organizations, Act 2002).

The primary objective is to eliminate poaching and facilitate community based conservation to local communities living around protected areas.

2. ACCOUNTING POLICIES & COVERAGE

The Financial Statements have been prepared based on the historic cost convention covering the period ending 30th November 2017.

3. INCOME

During the period under review Funds were received from the following sources:-

SOURCES	<u>TSHS</u> <u>2016/2017</u>	<u>TSHS</u> <u>2015/2016</u>
Opening Balance	-	-
Brand Selling & Training	447,000	-
Membership Contributions	520,000	858,500
Project	11,540,000	-
Commercial Enterprise Profit	5,105,300	191,150
Others/Fundraising	-	<u>5,539,000</u>
TOTAL	<u>17,612,000</u>	<u>6,588,650</u>

These Notes form part of the Financial Statements.